

Name: _____

Date: _____

Rope Transition

This is a mandatory procedure that must be followed at all times. When transitioning from one place to another within the school it is important that the classroom rope is used to assist each teacher during the transition of one place to another.

Using the rope helps ensure all your students are transitioning from point a to point b as a group but also helps install guidelines and confidence within the students about transitioning and being safe.

Another important tool to use is making sure that before and after every transition we are doing a name to face check in and out.

To start moving children from one area to another (including going to bathrooms)

- First have the classrooms _____ rope available and _____ before gathering the children.
- You can call the children as a group but it is best to call your students up by _____ and as they come up ask them hold onto the walking rope.
- Before moving do a _____ to _____ check of all students against the roster. Follow the roster in order to ensure no student are missed.
- _____ your students. And make sure it reflects the _____ amount on your roster.

Now that you have verified the student count to the roster attendance count you are ready to walk with your class.

- If one teacher is present; the teacher should be walking _____ which means you are _____ children at all times.
- If two teachers are present; one teacher is positioned at _____ of line and one at the _____ at all times

Upon reaching the destination the following must be done:

- a. _____ to _____ check of all students against the roster
- b. _____ students

These small but crucial steps will ensure the safety of all students while in your care.

Pop-Up Word: _____

Director: _____

Date: _____